CENTRE PEDIATRIC ASSOCIATES, P.C.

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Dear Parents:

We are pleased to offer walk in hours Monday-Friday 8:30-9:30 a.m. (holidays excluded) for sick children. Your child will see whichever provider is available (nurse practitioner or physician). No chronic or long-term issues. Walk-in hours are for current acute illnesses only. Last visit is at 9:30 a.m. After 9:30 a.m., sick visit appointments are made by nurse triage. If your infant is less than 3 months old, please do not come to walk in clinic. Please call the nurses about your young infant and we will accommodate you.

Sick Visit Appointments

If your child becomes sick or injured or you have a concern, please call to speak with a nurse who is available every weekday at 8:00AM – 5:00PM. The nurse will schedule an appointment for the same day (or next day, if appropriate) for you if your child needs to be seen. Please call (617) 735-8585 and select option 2 to speak with a nurse. If our nurses are on the telephone with other parents, please leave a message and one of our nurses will return your call as quickly as possible.

Emergencies

One of our pediatricians or nurse practitioners will be on call evenings, holidays and weekends for emergencies. Please dial our main number (617) 735-8585 and follow the instructions on our voice mail for weekend phone calls or urgent appointments.

Sincerely,

Karen Dias Practice Administrator 617-713-6262

PATIENT GATEWAY IS HERE!

Welcome to <u>PATIENT GATEWAY</u>!! Centre Pediatric Associates, PC is pleased to be offering you this exciting new way to communicate with our office!!

We believe that **Patient Gateway** will increase accessibility to our practice and all the services of the practice and, at the same time, balance the practice's commitment to provide you with the best customer service possible. However, if you prefer you may always contact the office staff at 617-735-8585, Monday – Friday; 8:30 a.m. to 5:00 p.m.

As a registered user you may also use this site to request appointments, to request medication renewals and to request referrals. You may also review the results of recent lab tests, look at current medication lists, review drug allergies, see vaccination history and if you have already received your yearly health form, you may access and reprint this for one year.

To select a confidential message to Centre Pediatrics, select the Mail menu option, click on Write, your Provider's name will default in. At the "About" prompt select "My Care", write your message, and click send when you are finished. Your message will be received by our staff and we will contact you within 2-3 business days.

PLEASE REMEMBER, THIS TOOL SHOULD NOT BE USED FOR MEDICAL EMERGENICIES OR OTHER URGENT MEDICAL NEEDS. Please call us directly if you have an urgent issue or if your child is in need of a same day sick visit. Our Nurse Triage line is available Monday – Friday; 8:00 a.m. to 4:30 p.m. at 617-735-8585; option 2. Our office has 24-hour on-call provider coverage by phone. When our office is closed, one of our providers is always on-call to care for any immediate healthcare concerns you may have.

If you are interested in signing up for Patient Gateway; please fill out the Authorization for Patient Care Representative Access to Patient Gateway form and return to one of our front desk staff. <u>Please note that patients ages 13 to 17 need to sign permission</u> for their parents or guardians to access information via Patient Gateway. Also, you must sign into Gateway as soon as you receive your password to activate. If not used; the account will deactivate after 90 days.